



Medical Information Technology
Certificate of Applied Science Medical Reception
 Advisor: Michelle Boller
 Credits 32

First Year			
Fall Semester		Spring Semester	
Course Name	Credits	Course Name	Credits
AHMS 144 Medical Terminology	3 <input type="checkbox"/>	CAPP 154 MS Word	3 <input type="checkbox"/>
AHMS 220 Medical Office Procedures	4 <input type="checkbox"/>	AHMS 270E Medical Ethics	3 <input type="checkbox"/>
WRIT 101 College Writing I	3 <input type="checkbox"/>	ACTG 101 Accounting Procedures	4 <input type="checkbox"/>
M 105 Contemporary Math	3 <input type="checkbox"/>	AHMS 156 Medical Billing Fundamentals	3 <input type="checkbox"/>
COMX 115S Intro to Interpersonal Communications or	3 <input type="checkbox"/>	AHMS 252 Computerized Medical Billing	3 <input type="checkbox"/>
Total: 16		Total: 16	
Additional Comments		Additional Comments	
Complete Application Certificate of Applied Science		Certificate of Applied Science Awarded Medical Reception	
Additional two semesters to complete Associate of Applied Science in Medical Information Technology: Medical Administrative Assisting Concentration			

Business Technology

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