

Scheduling a Pre-Nursing Advising Appointment

The 4 pre-nursing advisors are: Wendy Barker, Linda Barnes, Pam Boyd, and Shannon Scally. You can make an appointment with any of them, whatever fits into your schedule.

You must follow these instructions for this to work so please read carefully before contacting us for assistance.

Troubleshooting:

- Sometimes there are problems when not having an updated web browser so try a different browser to log into Starfish
- If you are using a cell phone to login & it is not working, try a computer or pad.

First:

- If you are already in Cyberbear or Starfish, log out, then follow these instructions.
 - ▶ Go to www.umt.edu/starfish (use your net ID and password to log-in).
 - ▶ Go to the 'Services' page and scroll to the "M", then find "Missoula College Pre-Nursing Advising."
 - ▶ Select "Schedule Appointment" under the service.
 - ▶ When the next screen comes up (see below), click on "Schedule Appointment" again



Then the calendar will show up:

- ▶ Click on the day you would like an appointment.
- ▶ Click on the little tab box "Sign Up" – then all available times will show up in a time/appts table.
 - Option A.** If one of those times works for you on that day, then click "Sign Up" next to the green arrow ➡
 - Option B.** If instead you are looking for a specific advisor, click the "Missoula College Pre-Nursing Advising" link, which is just below the "sign-up" tab.

Time	Appointments
10:40 am	➡ Sign Up (1 available spot)
11:40 am	➡ Sign Up (2 available spots)

(continued on next page)

- ▶ If you went with **A.** the “Time” sign up option – OR-- ▶ **B.** the specific advisor option

Time Option

- ▶ This screen will appear

Specific Advisor Option

- ▶ You will then see a screen like below, showing all of the pre-nursing advisors available that day.
- ▶ You can view appointment openings and schedule with that specific person.

Add Appointment Details Review Confirmation

Service: Missoula College Pre-Nursing Advising
 Date: 04-18-2018
 When: Wednesday at 10:40 am starting 04-18-2018
 Reason: [dropdown]
 Duration: 15 minutes [dropdown]

Detailed Description
 Explain in detail what you are looking to accomplish in this appointment

* Required fields

Never Mind Next >

Home Services

Services > Missoula College Pre-Nursing Advising

Missoula College Pre-Nursing Advising
 Missoula College Pre-Nursing & Nursing Program students please use this service to schedule advising appointments with the Nursing Program's faculty advisors.

(406) 243-7846
 cnsd_staff@umontana.edu
 1205 East Broadway Street
<http://mc.umt.edu/nursing/default.php>
[Schedule Appointment](#)

Service Members

BARKER, WENDY (Group Advisor)
 Member of [Missoula College Pre-Nursing Advising](#)
 Contact Info
 Institution Email: wendy.barker@mso.umt.edu
 Phone: 406-243-7827
[Schedule Appointment](#)
 Office Hours
 Office Hours: Wed Apr 11 11AM-1PM
 Office Hours: Fri Apr 13 9-11AM

BARNES, LINDA (Academic Leadership)
 Member of [Missoula College Pre-Nursing Advising](#)
 Contact Info
 Institution Email: linda.barnes@mso.umt.edu
 Phone: 406-243-7869
[Schedule Appointment](#)
 Office Hours
 Office Hours: Tue Apr 10 10AM-12PM
 Office Hours: Tue Apr 10 1-2PM
 Office Hours: Thu Apr 12 10AM-12PM

BOYD, PAMELA (Group Advisor)
 Member of [Missoula College Pre-Nursing Advising](#)
 Contact Info
[Schedule Appointment](#)