Admission Packet – Fall 2021

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Save this important document because you will need this for future reference! Please read thoroughly.

In order to be prepared to begin classes in Fall 2021 Semester, the nursing program needs you to follow all of the instructions below and complete items by the listed deadlines.

Please read carefully before contacting the nursing program with any questions.

REQUIREMENT SUMMARY:

Failure to comply with these requirements could cause you to be removed from the program and an alternate student admitted in your place.

Document Maintenance:

- We strongly suggest you keep a folder or portfolio of the documentation listed below. **Do not rely** on your employer to be able to provide you access to records they have on file – this has been problematic for a number of RN students in the past.
  - Immunization records with notes on expiration dates;
  - BLS certification and renewals;
  - Background check results; and
  - Drug screening results.

DUE no later than Friday July 30, 2021:

- **Criminal Background Check** -- see pages **3-4** (no result print-out needed because we have access)
- **Drug Screening** -- see pages **3-4** (no result print-out needed because we have access)

DUE at Orientation on Thursday, August 26, 2021 (single-sided prints only accepted):

- **Immunization Records:** All of your required immunization records (see page 5).
- **Basic Life Support / Healthcare Provider Certification:** if you don’t already have proof of this certification to print out, please see page 6 for options.
- **RN Student Handbook Forms:** Forms 1, 2, 3, and 4 from the Fall 2021 RN Student Handbook, which we will post on the “Nursing Student Resources” webpage ([http://mc.umt.edu/nursing/nursing-student-resources.php](http://mc.umt.edu/nursing/nursing-student-resources.php)) in weeks prior to Orientation. Cyndi will email you when the “new” handbook is posted.
- **Bloodborne Pathogens Quiz:** As part of the Nursing Program, you must have yearly bloodborne pathogens education. Please go to [http://www.umt.edu/research/compliance/IBC/bbp.php](http://www.umt.edu/research/compliance/IBC/bbp.php) and view the PowerPoint at the bottom of the page, then print off and take the quiz associated with it.
CRIMINAL BACKGROUND CHECK & DRUG SCREEN:  **Must be completed by July 30.**

- Both the criminal background check and the drug screening are required by our clinical agencies. A search of the National Sex Offender Registry is included in the background check.

- It is the clinical facility, not the University of Montana or Missoula College that determines if a student’s background check is acceptable for student learning within their institution. If the student is denied access to the clinical site, it is an automatic failure of the course due to inability to complete the required objectives. We must show proof to the clinical facilities that you completed the check.

Where / How to Complete:

- The Nursing Program has contract with Verified Credentials (VC) for a reduced rate *(closed July 5).*
- If necessary, for the drug screening only, arrangements can be made for testing other than with VC, i.e. via an employer.

☐ **CRIMINAL BACKGROUND CHECK** - **Must be completed by July 30, 2021.**

- **7-Year Comprehensive Check:** Can take up to 2 weeks to complete.
- **Background Anomalies:** If you suspect your check with show any anomalies, please give advance notice to Linda Barnes, Nursing Program Director, at Linda.Barnes@umontana.edu.
- **Cost / Payment:** The cost is $76.60 and payment; registration and payment are done online. See the following page for detailed instructions.
- **Results:** Cyndi will print results once completed and put in your student file.

☐ **DRUG SCREENING** - **Must be completed by July 30, 2021 & within 30 days of payment.**

- **10-Panel Urine Screen:** All Health Professions students must complete a 10-panel urine drug screen just once during their time in the program. The screen cost and administration is the responsibility of the student.
- **Cost / Payment:** The cost through VC is $39; registration and payment are done online. See the following page for detailed instructions. Once payment is made, VC will email you with instructions regarding appointments/walk-ins and what to bring with you when you test. **You must have the screening done within 30 days of payment or it expires.**
- **Testing Sites:** If you are outside of Missoula, VC will provide testing sites in your area. The Missoula testing sites are:
  - American Mobile Drug Testing, 3475 W. Broadway, (406) 543-8111  Open M-F 8-4:45 p.m.
  - Compliance Monitoring Systems, 2809 Great Northern Loop #200, (406) 529-1789.
- **Results:** Cyndi will print results once completed and put in your student file.
- **If You Test Positive,** you will be contacted by the screening facility and your screen results will go through a medical review process to determine if any prescribed medications are contributing to the positive test. Our clinical facilities have the final say in whether or not you are approved to participate in patient care at their site.

(Verified Credentials continued on next page)
Nursing Program
Admission Packet

How Verified Credentials Works:

<table>
<thead>
<tr>
<th>Program</th>
<th>Code:</th>
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<tbody>
<tr>
<td>Background Check - Nursing Program</td>
<td>VWXYC-89926</td>
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<tr>
<td>Background Check Update - Nursing Program</td>
<td>MMJYT-64977</td>
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<tr>
<td>(Use only if previously done a background</td>
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<tr>
<td>check with MC Nursing Program)</td>
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<tr>
<td>Drug Screen – Nursing Program</td>
<td>VWWFM-88366</td>
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<tr>
<td>NOTE: This screening must be done within 30</td>
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<tr>
<td>days of registration &amp; payment!</td>
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Verified Credentials Registration & Payment:

- For Best Results - Use a laptop or desktop computer to complete this process.
- If any problems: call 800.938.6090 or email ClientServices@verifiedcredentials.com.
- Go to: http://scholar.verifiedcredentials.com/mc.umt

Optional Drug Screening Facilities -- If NOT going through Verified Credentials, your results must be sent to:

Cyndi Stary, Administrative Associate
Missoula College Health Professions – UM
1205 E. Broadway St.
Missoula, MT 59802

Other Facility Options (do NOT offer the $39 rate):

- Community Medical Center Outpatient Lab (Approx $146), 2827 Fort Missoula Rd, (406) 327-4077. An order from your provider is required. You do not need to be a CMC employee. Open M-F 6:30-5:30; Sat 8:30-1:30.
- Missoula Medical, Inc. (Cost $55 in Missoula) Appointments are made by calling Chemnet, (406) 256-2037 and telling them this is for Missoula College Nursing. Specimens are collected at Missoula Medical, 1805 Bancroft Street #2. You will pay Chemnet over the phone, so have a debit or credit card ready for payment information. If you are not going to be in Missoula, Chemnet can set you up with an affiliate vendor but the cost will be closer to $75-80.
- Providence Occupational Health (Cost $50), 2875 Tina Ave., Suite 104 Missoula, MT 59808, (406) 329-5746
  - You do not need to be a Providence employee. Walk-in hours: M-F 8:30-3:00 except closed 12:00-12:45.
IMMUNIZATIONS: Please read each immunization requirement carefully.
Submit only clear, single-sided prints at Orientation on August 26.

Getting your previous immunization/vaccination records:
If you do not already have your records for past immunizations, please start early by contacting your healthcare provider or high school or whatever organization(s) through which you received your immunizations.

Immunizations Submission Requirements:
You MUST submit proof of all of the following to BOTH the Nursing Program and to UM Curry Health Center

- **Nursing Program Submission:** Print out clear, one-sided documents to Cyndi Stary. If she is not in her office, you can put in one of her white drop-boxes. Make sure that your name is on each sheet or else put all in an envelope before submitting.
- **Curry Health Center Submission:** You can do one of four different ways as listed below. If you have questions, you can call Curry and make a no-charge appointment with one of their RNs to discuss immunizations – 406.243.2122.
  1. UPLOAD your records: Go to www.umt.edu/curry-health-center and click on “Health Portal”
  2. DROP OFF hard copies at Curry Medical Reception office on the 4-year campus at 634 Eddy Avenue.
  3. FAX them to Curry secure FAX machine -- 406.243.2254 (include your 790# on fax cover sheet & indicate this is for Missoula College Nursing Program.)
  4. MAIL to Curry Health Center, 634 Eddy Avenue, Missoula, MT 59812 (include your 790# on a cover sheet & indicate this is for Missoula College Nursing Program.)

- **Hepatitis B Series (vaccinations AND titer):** The series of shots is 2, 3, or 4 doses depending on the manufacturer. Some people have received the series as children so will just need a titer to prove immunity. If you have not yet received the series, you will need to start this ASAP because it can take several months to complete. The titer is the final step after the vaccination series is complete.
  - Provide proof of your hepatitis B vaccination series (HBV) AND a positive titer.
    - (Can be declined, but student must sign declination forms, indicating they understand the full health risk and are taking responsibility if HepB is contracted.)

- **MMR Series (vaccinations OR titer):** This is also a requirement to be a student at UM and most other universities.  https://www.cdc.gov/vaccines/vpd/mmr/public/
  1. Provide proof of the 2-shot series MMR (mumps, measles, rubella) vaccination.
  2. OR a positive MMR titer. Note that if needing this, the 2-shot series MMR should be administered at least 4 weeks apart.

- **TB (tuberculosis):** Provide proof of one of the following negative TB tests that was done in the last 12 months. If the test is positive, a chest x-ray is required. This is required just once during the program. (See under How Do You Get Tested for TB? -- https://www.cdc.gov/tb/publications/factsheets/general/tb.htm)
  1. Negative TB skin test that will be “read” 48-72 hours after being administered (this means 2 visits – one for test and one for reading the results)
  2. OR a Negative Quantiferon TB blood test.

- **Tetanus with Pertussis, i.e. Tdap:** After initial Tdap vaccine is received, a booster is required every 10 years.
  - Provide proof of current Tdap (tetanus, diphtheria and whooping cough/pertussis).
    - https://www.cdc.gov/vaccines/hcp/vis/vis-statements/tdap.html

- **Varicella (2-dose series OR titer):** Provide proof of Varicella (chickenpox) vaccination series OR a titer.
  - https://www.cdc.gov/vaccines/hcp/vis/vis-statements/varicella.html

- **Flu:** Students will be contacted when seasonal flu vaccines are available about this requirement, which is usually in October or November.

Titters & Boosters Explained:
- **Titter:** measures the antibodies in your blood to determine if you have immunity to a disease.
  - If titter is negative, a vaccination booster or series is required.
- **Booster:** is an extra administration of a vaccine after an earlier dose. This dose is a re-exposure to the immunizing antigen to insure a later positive titer.
BASIC LIFE SUPPORT:

Basic Life Support (BLS) Provider:

- **REQUIREMENT:**
  Provide proof of taking and passing a Basic Life Support (BLS) course for Health Care Providers. We need a copy of both sides of your card OR ELSE the accompanying certificate.

  **If you hold a current certification that is different than the pictured card,** please take a photo or scan of it and email it to Cyndi to check it.
  Send to Cyndi.stary@umontana.edu.

- **BLS TRAINING SESSION OPTIONS AT MISSOULA COLLEGE:**
  
  1. **Online Lecture Modules and Separate In-Person Skills Check-off:** $31 plus optional books $14-16.
     - **In-Person Skills Check-Off Sessions** (30 minutes) at a cost of $35 will be offered in our nursing lab, beginning the afternoon of Thursday, August 26. Times and sign-up information tba.
     - **Online Lecture Only Modules** to be done by Wednesday, August 25.
        - Lecture only registration link: https://shopcpr.heart.org/courses/bls?utm_source=referral&utm_medium=FindACourse&utm_campaign=FindACourseFilter
        - Optional textbook: ebook ($14); paperback ($16).
        - *Note for future – recertification exam is open-book so having the text may be helpful.*

  2. **Full In-Person Course (lecture & skills) – Cost $75 plus optional books $14-16:**
     Offered Friday, August 27, 11:00am to 3:00pm in MC 116 (nursing lab). Sign-up information tba.

- **TRAINING OPTIONS ELSEWHERE:** If you decide to take a course elsewhere, please check in with Cyndi about it beforehand. The course must be taught specifically for Health Care Providers. It must cover CPR for infants, children, and adults, as well as care for obstructed airways, use of an Ambu bag, and use of the automatic external defibrillator (AED).
  One option for courses is via The International Heart Institute of Montana housed at St. Patrick Hospital. Here is the link to their course schedule; however, nothing is currently listed for upcoming classes: https://www.getcpr.org/classes.
SUPPLIES REQUIRED:

- Scrubs -- must be worn to NRSG 233 lab on Thursday, September 2.
  
  Purchase maroon/burgundy scrubs (cost varies) from wherever you can find them. Some locations are The UM Bookstore on the Mountain Campus, The Little Scrub Shop, Solestone, Walmart, Walmart Online, Amazon, and Meridy's Uniforms, a new company that recently contacted us who offer stain-resistant uniforms (https://meridys.com), or elsewhere as long as the color matches UM maroon. Students have found scrubs in good shape at some Missoula second-hand shops. [Current prices at the UM Bookstore are approximately $25 each for tops and bottoms].
  
  - NOTE: We may end up getting donated scrubs from the graduating cohort. If so, you will be emailed about them, and they would be available on a first-come, first-served basis.

- Patch for scrub top: we have our own MC Nursing Program patch that will be available at Orientation. The cost is $5 per patch, payable by cash to Cyndi Stary or to her Venmo account Cyndi-Stary-1. The patch is placed on the left upper arm at the shoulder of your scrub top(s).

The following supplies are required for your Thursday, September 9 lab. Any questions should be raised during Orientation on Thursday, August 26, 2021.

- Stethoscope
- Blood pressure cuff
- Bandage scissors
- Pen light
- Watch that shows seconds
- Hemostat (recommended - not required)

REQUIRED ELECTRONIC RESOURCES: Payment deadline will be late September or early October.

The RN Program uses Kaplan nursing and patient modules throughout the four semesters of the ASN curriculum. Kaplan’s learning modules and skills testing enrich our curriculum, providing you with the most current and evidence-based education and NCLEX (RN license exam) preparation.

You will have module access by Orientation. Kaplan will send you 2 separate emails: one with your module account log-in information; the second will provide payment details. You will be billed directly by Kaplan with a separate invoice for each of the module packages listed below.

- Kaplan nursing modules: $165.00 per semester for 4 semesters (total $660.00)
- Shadow Health nursing modules: $103.99-197.98 (varies per semester – info TBA)

SCHOLARSHIPS:

Apply Now! It is best to complete the FAFSA (http://www.umt.edu/finaid/apply-for-aid) because that data will be taken into account for any needs-based scholarships that are contained in the UM Scholarship Portal.

UM Scholarship Portal: Here is the direct link to the UM Scholarship Portal (https://umt.academicworks.com/users/sign_in); however, we suggest starting with the Scholarships homepage because there is additional information there: http://www.umt.edu/finaid/apply-for-aid/scholarships/. The portal requires you to complete an online application; your entered data will be used to screen scholarships and match you up with any that you are eligible for. For scholarships with a further selection process, Missoula College has a Scholarship Committee that will meet and make those decisions.

Nursing-Specific Scholarships: Nursing and healthcare specific scholarships and any others we become aware of will be posted on the Nursing Student Resources webpage and nursing students will be emailed.
TEXTBOOKS:

Some of the required textbooks for the 4 semesters are available as bundles for cost-savings. You do have the option to purchase all textbooks separately if you like. Be sure to check the edition.

You must buy “new” not used textbooks because the new version includes the necessary online resources. The books can be purchased via the bundle options listed below or separately.

ORDERING BUNDLES – SEE THIS PAGE & NEXT FOR ALL OPTIONS:

COMPLETE Program Bundle, $490.05 (20% savings)
Bundle#: 978-1-7196-1750-5  Promo Code 442DPJHJ
Place your order 3 weeks before you need it.

Go to www.FADavis.com; type Bundle# in search box; add to cart; enter promo code.

SEM. 1
NRSG 232-233
Davis Advantage for Fundamentals of Nursing (2 Volume Set), 4th Edition

Notes:

• For Semester 1, the textbook for NRSG 230-231 is not included in this bundle – see top of next page.
• For Semesters 2, 3, 4, the textbook used for Adult Nursing I, II, and III is not included in this bundle; info is provided prior to semester 2.

SEM. 2
NRSG 236
Maternal-Newborn Nursing: The Critical Components of Nursing Care, 3rd Edition
By Roberta Durham RN, PhD and Linda Chapman RN, PhD.

SEM. 2
NRSG 256
Davis Advantage for Pathophysiology: Introductory Concepts and Clinical Perspectives, 2nd Edition
By Theresa M. Capriotti

SEM. 3
NRSG 246
Pediatric Nursing: The Critical Components of Nursing Care, 2nd Edition
By Kathryn Rudd and Diane Kocisko

SEM. 3
NRSG 254
Essentials of Psychiatric Mental Health Nursing: Concepts of Care in Evidence-Based Practice, 8th Edition
By Karyn I. Morgan and Mary C. Townsend

SEM. 4
NRSG 266
Essentials of Nursing Leadership & Management, 7th Edition
By Sally A. Weiss and Ruth M. Tappen, et al.
ISBN-13: 978-0-8036-6953-6 / Publication Date: 04/05/2019
### TEXTBOOKS (CONTINUED):

#### SEMESTER 1 ONLY textbooks

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<tr>
<td>(Not included in any bundle options – does not need to be purchased new.)</td>
<td>COST: $95.99 on Pearson, but varies per seller site</td>
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<tr>
<td>By Michael P. Adams, Leland Norman Holland Ph.D., Carol Urban PhD, RN</td>
<td></td>
</tr>
<tr>
<td>ISBN-13: 978-0135218334 / Publisher: Pearson / Publication Date: February 22, 2019 / Paperback</td>
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<td>(Can be purchased separately or as part of the “Complete” bundle on previous page.)</td>
<td>COST: $155.96 with FA Davis promo code</td>
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**SEMESTER 2 ONLY Bundle, $191.94 (save 20%)**

**Bundle#: 978-1-7196-1751-2  Promo Code 442DPJHJ**

*Place your order 3 weeks before you need it.*

Go to **www.FADavis.com**: type Bundle# in search box; add to cart; enter promo code.

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**SEMS. 2, 3, 4**

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<tr>
<th>SEMS. 2, 3, 4 NRSG 234, 244, 259</th>
<th>Medical-Surgical Nursing: Concepts for Interprofessional Collaborative Care, 9th Edition</th>
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<tr>
<td>By Donna D. Ignatavicius MS RN CNE CNEd ANEF, M. Linda Workman PhD RN FAAN, Cherie R. Rebar PhD MBA RN COI</td>
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**SEMMESTERS 3-4 Bundle, $173.34 (save 20%)**

**Bundle#: 978-1-7196-1752-9  Promo Code 442DPJHJ**

*Place your order 3 weeks before you need it.*

Go to **www.FADavis.com**: type Bundle# in search box; add to cart; enter promo code.

**Notes:**

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