# Medical Information Technology
## Medical Administrative Assisting Concentration
**Advisor: Michelle Boller**

**Credits 60**

| First Year | | | | | |
|---|---|---|---|---|---|
| **Fall Semester** | | | **Spring Semester** | | |
| **Course Name** | | **Credits** | **Course Name** | | **Credits** |
| AHMS 144 Medical Terminology | | 3 ☐ | CAPP 154 MS Word | | 3 ☐ |
| AHMS 220 Medical Office Procedures | | 4 ☐ | AHMS 270E Medical Ethics | | 3 ☐ |
| COMX 115S Intro to Interpersonal Com | | 3 ☐ | ACTG 101 Accounting Procedures | | 4 ☐ |
| WRIT 101 College Writing I | | 3 ☐ | AHMS 156 Medical Billing Fundamentals | | 3 ☐ |
| M 105 Contemporary Math | | 3 ☐ | AHMS 252 Computerized Medical Billing | | 3 ☐ |
| | | | | | |
| **Total: 16** | | | **Total: 16** | | |
| **Additional Comments** | | | **Additional Comments** | | |
| | | | | | |
| **Complete Application** **Certficate of Applied Science** | | | **Certificate of Applied Science Awarded** **Medical Reception** | | |

| Second Year | | | | | |
|---|---|---|---|---|---|
| **Fall Semester** | | | **Spring Semester** | | |
| **Course Name** | | **Credits** | **Course Name** | | **Credits** |
| BIOH 108 Basic Anatomy | | 4 ☐ | BGEN 215 Career Readiness | | 2 ☐ |
| AHMS 216 Pharmaceutical Products | | 3 ☐ | AHMS 298 Medical Info Technology Internship | | 3 ☐ |
| BMGT 245 Customer Service Management | | 4 ☐ | HIT 265 Electronic Medical Records | | 3 ☐ |
| COMX 111A Introduction to Public Speaking | | 3 ☐ | PSYX 100S Introduction to Psychology | | 3 ☐ |
| | | | CSCI 172 Computer Modeling | | 3 ☐ |
| | | | | | |
| **Total: 14** | | | **Total 14** | | |
| **Additional Comments** | | | **Additional Comments** | | |
| | | | | | |
| **Complete Application** **Associate of Applied Science** | | | **Associate of Applied Science Awarded** **Medical Information Technology: Medical Administrative Assisting** | | |