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| --- | --- | --- | --- | --- | --- | --- |
| **Medical Information Technology**  **Medical Administrative Assisting Concentration**  **Advisor: Michelle Boller**  **Credits 60** | | | | | | |
| **First Year** | | | | | | |
| **Fall Semester** | | | **Spring Semester** | | | |
| **Course Name** | | **Credits** | **Course Name** | | | **Credits** |
| AHMS 144 Medical Terminology | | 3 | CAPP 154 MS Word | | | 3 |
| AHMS 220 Medical Office Procedures | | 4 | WRIT 101 College Writing I | | | 3 |
| COMX 115S Intro to Interpersonal Com | | 3 | ACTG 101 Accounting Procedures | | | 4 |
| AHMS 270E Medical Ethics | | 3 | AHMS 156 Medical Billing Fundamentals | | | 3 |
| M 105 Contemporary Math | | 3 | AHMS 252 Computerized Medical Billing | | | 3 |
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|  | |  |  | | |  |
| **Total: 16** | | | **Total: 16** | | | |
| **Additional Comments** | | | **Additional Comments** | | | |
|  | | |  | | | |
| **Complete Application**  **Certficate of Applied Science** | | | **Certificate of Applied Science Awarded**  **Medical Reception** | | | |
| **Second Year** | | | | | | |
| **Fall Semester** | | | | **Spring Semester** | | |
| **Course Name** | **Credits** | | | **Course Name** | **Credits** | |
| BIOH 108 Basic Anatomy | 4 | | | AHMS 108 Health Data Content and Structure | 2 | |
| AHMS 216 Pharmaceutical Products | 3 | | | AHMS 298 Medical Info Technology Internship | 3 | |
| BMGT 245 Customer Service Management | 4 | | | HIT 265 Electronic Medical Records | 3 | |
| COMX 111A Introduction to Public Speaking | 3 | | | PSYX 100S Introduction to Psychology | 3 | |
|  |  | | | CSCI 172 Computer Modeling | 3 | |
|  |  | | |  |  | |
|  |  | | |  |  | |
| **Total: 14** | | | | **Total 14** | | |
| **Additional Comments** | | | | **Additional Comments** | | |
|  | | | |  | | |
| **Complete Application**  **Associate of Applied Science** | | | | **Associate of Applied Science Awarded**  **Medical Information Technology: Medical Administrative Assisting** | | |

**Business Technology**

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