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| **Medical Information Technology****Medical Administrative Assisting Concentration****Advisor: Michelle Boller****Credits 60** |
| **First Year**  |
| **Fall Semester** |  **Spring Semester** |
| **Course Name** | **Credits** | **Course Name** | **Credits** |
| AHMS 144 Medical Terminology | 3[ ]  | CAPP 154 MS Word | 3[ ]  |
| AHMS 220 Medical Office Procedures | 4[ ]  | WRIT 101 College Writing I | 3[ ]  |
| COMX 115S Intro to Interpersonal Com | 3[ ]  | ACTG 101 Accounting Procedures | 4[ ]  |
| AHMS 270E Medical Ethics | 3[ ]  | AHMS 156 Medical Billing Fundamentals | 3[ ]  |
| M 105 Contemporary Math | 3[ ]  | AHMS 252 Computerized Medical Billing | 3[ ]  |
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|  |  |  |  |
| **Total: 16** |  **Total: 16** |
| **Additional Comments** | **Additional Comments** |
|  |  |
| **Complete Application****Certficate of Applied Science** | **Certificate of Applied Science Awarded****Medical Reception** |
| **Second Year** |
| **Fall Semester** |  **Spring Semester** |
| **Course Name** | **Credits** | **Course Name** | **Credits** |
| BIOH 108 Basic Anatomy | 4[ ]  | AHMS 108 Health Data Content and Structure | 2[ ]  |
| AHMS 216 Pharmaceutical Products | 3[ ]  | AHMS 298 Medical Info Technology Internship | 3[ ]  |
| BMGT 245 Customer Service Management | 4[ ]  | HIT 265 Electronic Medical Records | 3[ ]  |
| COMX 111A Introduction to Public Speaking | 3[ ]  | PSYX 100S Introduction to Psychology | 3[ ]  |
|  |  | CSCI 172 Computer Modeling | 3[ ]  |
|  |  |  |  |
|  |  |  |  |
| **Total: 14** |  **Total 14** |
| **Additional Comments** | **Additional Comments** |
|  |  |
| **Complete Application** **Associate of Applied Science** | **Associate of Applied Science Awarded** **Medical Information Technology: Medical Administrative Assisting** |

**Business Technology**

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